



Wedding Day Entertainment Confirmation Sheet

Please review and answer to the best of your ability. You may need to discuss some of these details with your Wedding Coordinator before filling out the form. Please complete and email or fax back to Kristin Massey, at least **10 days prior** to your Wedding Date. Thank you!

General Information:

Wedding Date: _____

Artist Name: _____

Couple's Names: _____

Couple's Contact Phone/Email:

Reception Location: _____

Reception Address: _____

Reception Start/End Times **(Please note that the artist will perform only for the contracted amount of time- please refer to your contract for this information):*

Approximately how many guests will be attending? _____

Important Contacts

Venue contact: _____

Venue Contact direct phone and e-mail: _____

Wedding Planner (if applicable) _____

Wedding Planner phone and email: _____

Photographer: _____

Videographer: _____

Ceremony & Cocktail Hour

Time (Start/End) & Location of ceremony: _____

Time (Start/End) & Location of cocktail hour: _____

Will the cocktail hour take place in the same room as where the band or dj will be?

Yes No

Introductions:

Would you like to be formally introduced? Yes No

If yes, how? _____

Will the wedding party be introduced? Yes No

If yes, please fill out the following (please phonetically spell each name)

Bridesmaids:

Groomsmen:

_____ /	_____
_____ /	_____
_____ /	_____
_____ /	_____
_____ /	_____
_____ /	_____
_____ /	_____

Maid/Matron of Honor:

Best Man:

_____ / _____

Mother/Father of the Groom: _____

Mother/Father of the Bride: _____

Bride and Groom: _____

Song Requests:

One of your artist's strengths is determining what song to perform at the right time. If there are any songs that you do not want the band to play please keep it to a minimum.

*(For bands only): The band is happy to take a request to learn a song to be used for a special dance per approval by the band leader. Certain requested material may not be

feasible for the band to produce. If you would prefer to hear the original recording of songs, please provide them on an iPod or CD. To confirm any request, please specify verbally with your agent or the band leader directly.

First Dance Song: _____

Would you like guests to be invited to join halfway through? ___Yes ___No

Father/Daughter Dance Song:

Mother/Son Dance Song:

Do Not Play List:

Music Styles/ Genre Preferences (please check your desired preferences):

Beach/Shag _____ Big Band _____ Country _____ Dance _____

Disco _____ Jazz _____ Rap _____ Rock _____

Oldies _____ Slow _____ Other: _____

Welcome,/Speakers/ Toasts

Total number of speakers _____

Names of Speakers / When they will be speaking:

Meal:

Will you be having a sit down meal or buffet? _____

Traditions:

Will there be a cake-cutting? _____ Time _____

Will there be a bouquet toss? _____ Time _____

If yes, will there be a garter toss? _____

Will there be any other special ceremonies/announcements?

Artist Attire:

1. All black
2. Shirt/tie
3. Casual

Thank you so much for taking the time to fill this out! Please send back to our Advancing Coordinator, Kristin Massey at kristin@otherbrotherent.com or fax to attention of Kristin at 815-425-5621 and she will contact you to go over the details. Feel free to call the office at 843-225-5621 to go over any questions.

***Note that it is imperative your artist receives this form prior to your wedding to ensure they have all the correct music. Waiting until the last minute may result in The Wobble being played as your first dance.**